



APPLICATION FORM FOR MIGRATION CERTIFICATE

(To be filled by the Candidate)

To,
The Registrar
MIT ADT University,
Loni-Kalbhori, Pune

Dear Sir / Madam,

I request you to issue me Migration Certificate from MIT ADT University. The detailed information is as under:

1. Name in full _____

2. Mailing Address _____

City _____ State _____ Pin _____

Mobile No. _____ Email ID _____

3. Last College/School/Institute attended of this University _____

4. Program and Year of Admission _____

5. Enrolment No. _____

6. Reason for requesting Migration Certificate (Tick the appropriate reason):

a) Joining other University b) Cancellation of Admission c) Personal Reason

7. Following document/s are enclosed:

a. Original Leaving certificate duly signed by Principal / Dean of the School / College / Institute

Declaration by the candidate

I have carefully gone through the instructions given for the candidate requesting Migration Certificate and I have completed all the formalities there in. I shall be responsible for any error, omission, deletions in the entry of this application form.

Date _____ Signature of Candidate _____

To be filled in by the School / College / Institute

Forwarded to the Registrar, MIT ADT University for necessary action.

I have no objection to issue the Migration Certificate to the above mentioned candidate and he / she don't have any dues with School / College / Institute. Document/s mentioned in column 7 are enclosed.

Place _____ Name & Signature of the Principal /Dean _____

Date _____ Seal of the School/College/Institute _____

To be filled in by MIT ADT University

The document/s mentioned in the column 7 are received. The Migration Certificate may / may not be issued.

Sr. Admin. Officer

Registrar

Instructions for the candidate requesting Migration Certificate

1. The candidate shall submit his / her application form for Migration Certificate at the School/College/Institute last attended of the University along with the following document/s:

- a. Original Leaving certificate duly signed by Principal / Dean of the School / College / Institute
2. The Migration Certificate is issued based on Original Leaving Certificate issued by the Principal / Dean / Director of the School/College/Institute last attended by the Candidate.
3. An incomplete form will not be accepted.
4. Candidate need to pay Rs. 500/- for Migration Certificate at School / Institute level. Candidate can pay by cash / DD / Online Transfer. The payment receipt should be attached with the application.
4. Candidate can collect Migration Certificate in person. If it should be couriered, candidate have to pay Rs. 300/- (Indian Student) and US \$ 25 (International Students) as a courier charges. The payment receipt should be attached with the application.